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**NewSpace India Limited (NSIL)**

**CIN: U74999KA2019GOI22175**

**(A Government of India Company under Department of Space)**

**ISRO Headquarters Campus, New BEL Road, Bengaluru-560 094**

NewSpace India limited (NSIL), the commercial arm of Indian Space Research Organisation (ISRO), a Government of India company under Department of Space, (DOS) has been incorporated to commercially exploit the research and development carried out by ISRO in the area of space activities. As part of its mandate, NSIL will enable Indian Industries to scale up high technology manufacturing base for space programme including space technology spin-offs. NSIL with its Corporate Office located at Bengaluru is looking for dynamic and result-oriented personnel for the post of Company Secretary, Deputy Managers - Technical, Administration, Finance and Purchase.

<b>No. of Vacancies to be filled</b>		
<b>Post Code</b>	<b>Name of the Post</b>	<b>Total Vacancies</b>
CS-001	Company Secretary	One (UR)
DM TECH ELE- 002	Deputy Manager Technical Electronics	One (UR)
DM TECH MEC- 003	Deputy Manager Technical Mechanical	Two (UR)
DM ADMN-004	Deputy Manager Administration	One (UR)
DM FIN-005	Deputy Manager Finance and Accounts	One (UR)
DM PUR-006	Deputy Manager Purchase	One (UR)

<b>Educational Qualification</b>	
<b>CS-001 Company Secretary</b>	Graduate with First Class and Associate / Fellow Member of the Institute of Company Secretaries of India (ICSI). Minimum of 13 years post qualification experience in PSUs or reputed companies. He / She should have independently handled company law matters and compliance of corporate governance. The Candidate should be well versed with formation of Joint Venture Companies, drafting of agreements, contracts and

	other legal documents. Knowledge in Economic Laws, Taxation. Interpretation of financial statements and DPE guidelines are desirable.
<b>DM TECH ELE-002</b>  <b>Deputy Manager Technical Electronics</b>	B.E / B.Tech or equivalent in Electronics & Communication/ Applied Electronics/ Communication/ Electrical and Electronics/ Electronics & Instrumentation/ Electronics & power/ Electronics & Telecommunication/ Industrial Electronics/ Power Electronics/ Telecommunication/ Instrumentation Technology/ Instrumentation & Control Avionics with First Class or equivalent CGPA + 3 years of relevant experience in supervisory capacity in CPSE / reputed organizations. - 1 Post
<b>DM TECH MEC-003</b>  <b>Deputy Manager Technical Mechanical</b>	B.E / B.Tech or equivalent in Mechanical Engineering/ Industrial Engineering/ Industrial Management/ Industrial Production/ Manufacturing Sciences / Engineering/ Mechanical Engineering/ Metallurgy/ Production Engineering/ Production Management/ Aeronautical Engineering/ Aerospace Engineering/ Mechatronics with First Class or equivalent CGPA + 3 years of relevant experience in supervisory capacity in CPSE / reputed organizations – 2 Posts
<b>DM ADMN-004</b>  <b>Deputy Manager Administration</b>	Graduate (First class) with MBA in Human Resources/ equivalent (First class) from Institutes / Universities recognized by appropriate Statutory Authorities + 4 Years relevant experience in supervisory capacity in reputed organizations. OR Post Graduate (First class) with PG Diploma in Human Resource (First class) including first class in graduation from Institutes / Universities recognized by appropriate Statutory Authorities + 8 years of relevant experience in supervisory capacity in reputed organizations. OR Graduate (First class) with PG Diploma in Human Resource (First class) from Institutes / Universities recognized by appropriate Statutory Authorities with 13 years of relevant experience in supervisory capacity in reputed organizations. Desirable- Working Knowledge in CPSE.
<b>DM FIN-005</b>  <b>Deputy Manager Finance and Accounts</b>	Graduate in commerce (First class) and a pass in final examination of CA / ICWA / CS from the Institute of Chartered Accountants of India / Institute of Cost Accountants of India/ Institute of Company Secretaries of India with experience of 4 year in supervisory capacity in CPSE / reputed organizations. OR

	<p>Post Graduate in Commerce (First class) with PG Diploma in Finance (First class) from Institutes / Universities recognized by appropriate Statutory Authorities + 8 years experience in supervisory capacity in CPSE/ reputed organizations.</p> <p style="text-align: center;">OR</p> <p>Graduate in Commerce (First class) with PG Diploma in Finance (First Class) from Institutes / Universities recognized by appropriate Statutory Authorities with 13 years of relevant experience in supervisory capacity in CPSE/ reputed organizations.</p> <p>Desirable- Working Knowledge in CPSE.</p>
<p><b>DM PUR-006</b></p> <p><b>Deputy Manager Purchase</b></p>	<p>Bachelor's Degree (First class) with MBA in Operations / Materials Management from Institutes / Universities recognized by appropriate Statutory Authorities + 4 year of relevant experience in supervisory capacity in CPSE/ reputed organizations.</p> <p style="text-align: center;">OR</p> <p>Post Graduate (First class) with PG Diploma in Operations/ Materials Management (First class) from Institutes / Universities recognized by appropriate Statutory Authorities with 8 years of relevant experience in supervisory capacity in CPSE/ reputed organizations.</p> <p style="text-align: center;">OR</p> <p>Graduate (First class) with PG Diploma in Operations/ Materials Management (First class) from Institutes / Universities recognized by appropriate Statutory Authorities with 13 years of relevant experience in supervisory capacity in CPSE/ reputed organizations.</p> <p>Desirable- Working Knowledge in CPSE.</p>

- CGPA shall be 6.3 and above for all posts wherever applicable.

### 1. Age Limit:

**Post Code CS-001:** 48 years as on 01.11.2019. Ex-Serviceman and Persons with Disabilities (PWD) are eligible for age relaxation as per Govt. of India orders.

**Post Code DM TECH ELE- 002 and DM TECH MEC- 003:** 35 years as on 01.11.2019. Ex-Serviceman and Persons with Disabilities (PWD) are eligible for age relaxation as per Govt. of India orders. However, candidates with experience in the relevant field will have preference.

**Post Code DM ADMN-004, DM FIN-005, DM PUR-006:** 45 years as on 01.11.2019. Ex-Serviceman and Persons with Disabilities (PWD) are eligible for age relaxation as per Govt. of India orders. However, candidates with experience in the relevant field will have preference.

**2. Pay and Allowances:**

Post No.1: Grade E5 - Rs.80000-220000/- (yearly CTC 26.00 Lakhs)

Post No.2 to 5: Grade E2 - Rs.50000-160000/- (yearly CTC 15.00 Lakhs)

**3. Place of Posting: Bengaluru**

**4. Application Fee:** Demand Draft for Rs.500/- in the name of Accounts Officer, NewSpace India Limited payable at Bengaluru should accompany the application failing which the application will be rejected. Women/SC/ST/Ex-serviceman and Persons with Disabilities (PWD) candidates are exempted from payment of application fee.

**5.** Candidates who are already employed under Centre/State Government/Public Sector Undertaking/Autonomous Bodies should submit their applications through proper channel with NO OBJECTION CERTIFICATE.

**6. Selection Process:**

**Post Code CS-001:** Selection will be based on the performance of the candidates in the Interview and who secure minimum 60% marks in the interview will be eligible for consideration for empanelment in the selection panel, in the order of merit.

**Post Code DM TECH ELE-002 AND DM TECH MEC- 003, DM ADMN-004, DM FIN-005, DM PUR-006:** The qualification prescribed and the benchmark are only the MINIMUM requirement and fulfilling the same does not automatically make candidates eligible for Written Test. Based on the academic performance and bio-data, initial screening will be conducted to short-list candidates for taking-up written test. The written test will be conducted on **09.02.2020** at Bengaluru. The call letters for the written test to the short-listed candidates will be sent by e-mail during fourth week of January 2020. The written test paper consists of objective type questions for a duration of 90 minutes. Based on the performance in the Written Test, candidates will be short-listed for interview, the schedule and venue of which will be notified by e-mail. E-mail ID of the applicant will have to be provided in the application correctly and compulsorily. Written test is only a first level screening and written test score will not be considered for final selection process. Final selection will be based on the performance of the candidates in the Interview and who secure minimum 60% marks in the interview will be eligible for consideration for empanelment in the selection panel, in the order of merit.

**7. Self-attested copies of testimonials and the experience certificate should be sent along with the application.**

**8.** Shortlisted candidates for **interview** based on the eligibility criteria prescribed will be paid 3 Tier A/c Train/Bus fare on production of tickets/proof of travelling. No TA will be paid for attending the written test.

9. NSIL reserves the right not to fill up all or any of the posts, if so desires.
10. Only Indian Nationals are eligible to apply.
11. Queries about information is already available in the Advertisement and Frivolous queries will not be replied to either by email or telephone.
12. The last date for receipt of application at the Office of Senior Administrative Officer, NewSpace India Limited shall be **December 31, 2019**.
13. Interested candidates can send CV/Resume indicating Post Code/No. in the prescribed format by post to the Senior Administrative Officer, NewSpace India Limited (NSIL), ISRO HQ Campus, Antariksh Bhavan, New BEL Road, Bengaluru 560 094. Telephone No. 080- 2217 2695/2699

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