

COCHIN SHIPYARD LIMITED
KOCHI-15
(P&A DEPARTMENT)

No.P&A/18 (125)/19 Vol II

07 Feb 2020

SELECTION OF PROJECT OFFICERS ON CONTRACT BASIS

Cochin Shipyard Limited (CSL), a listed premier Mini Ratna Company of Government of India invites **Online applications** for appointment of **Project Officers on contract basis** in the following disciplines:-

I. Discipline, Number of Vacancies ,Reservation, Educational Qualification and Experience:

Sl No	Discipline	Number of Vacancies/ Reservation	Educational Qualification	Experience
PROJECT OFFICERS ON CONTRACT BASIS				
1	Mechanical	5 posts (1 UR, 1 OBC, 1 EWS, 2 SC*)	<u>Essential:</u> Degree in Mechanical Engineering with 60% of marks from a recognized University. <u>Desirable:</u> Proficiency in Computer Applications like AutoCAD, SAP, MS Project etc.	<u>Essential:</u> Minimum 2 years post qualification experience/training in mechanical works related to projects or maintenance. <u>Desirable:</u> Proficiency and experience of working in a computerized environment would be advantageous. <u>Job requirements:</u> The candidate shall be associated with works involving Installation & commissioning of mechanical system associated with major infrastructure projects.
2	Electrical	3 posts (1 UR, 1 EWS, 1 ST*)	<u>Essential:</u> Degree in Electrical Engineering with 60% of marks from a recognized University. <u>Desirable:</u> Proficiency in Computer Applications like AutoCAD, SAP, MS Project etc.	<u>Essential:</u> Minimum 2 years post qualification experience/training in electrical works related to projects or maintenance. <u>Desirable:</u> Proficiency and experience of working in a computerized environment would be advantageous. <u>Job requirements:</u> The candidate shall have experience in commissioning of minimum 11KV class transformers/ 11KV panels.

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				Candidates working under Grade A contractors shall possess valid Grade A electrical license.
3	Electronics	1 post (OBC)	<p><u>Essential:</u> Degree in Electronics / Electronics & Communication / Electronics & Instrumentation Engineering with 60% of marks from a recognized University.</p> <p><u>Desirable:</u> Proficiency in Computer Applications like AutoCAD, SAP, MS Project etc.</p>	<p><u>Essential:</u> Minimum 2 years post qualification experience/training in electronics related works in projects or maintenance.</p> <p><u>Desirable:</u> Proficiency and experience of working in a computerized environment would be advantageous</p> <p><u>Job requirements:</u> The candidates working with system integrators shall have hands on working experience. Candidates working with control system contractors shall have experience in commissioning of automation system of process plants. Candidates working in Engineering company shall have experience working with PLC and drives.</p>
4	Civil	6 posts (2 UR, 1 OBC, 1 EWS, 1 SC*,1 ST)	Degree in Civil Engineering with 60% of marks from a recognized University.	<p><u>Essential:</u> Minimum of two years post qualification experience/training in a Central/ State Govt./ PSU/ Autonomous organizations / Private construction companies engaged in the implementation of large Infrastructure/ Industrial projects (Highways, railways, ports, shipyard, Bridges, Metros, Refinery, Airports, Factory Buildings, Large IT Parks, High Rise Institutional Complex etc).</p> <p><u>Desirable:</u> Experience in site supervision (quality checking, bill checking, progress monitoring etc) of large civil engineering works involving RCC piling, deep excavations, underground RCC works etc. Proficiency and experience of working in a computerized environment would</p>

Sl No	Discipline	Number of Vacancies/ Reservation	Educational Qualification	Experience
				be advantageous. Job Requirements: Candidate should be willing to work in extended duty hours and holidays, alternatively in day and night shifts, at the project sites as per CSL requirements.
5	Information Technology - SAP ABAP	2 posts (UR)	<p>Essential: (a) Engineering Degree in Computer Science/ Information Technology with 60% of marks from a recognized University.</p> <p>(b) Masters Degree in Computer Science/ Computer Application Information Technology with 60% of marks from a recognized University.</p> <p>Desirable: Certification in SAP ABAP Programming</p>	<p>Essential: Minimum of two years post qualification experience/ training in Shipyard/ Port/ Engineering Company /Government/ Public Sector Undertakings/ Private Sector Companies/Banks/ Autonomous Bodies in one or more of the following areas: a) ABAP b) Web Dynpro c) Reports & SmartForms d) ERP & SAP Systems</p> <p>Desirable: Adequate knowledge of Workflow, FIORI, UI5, S4/HANA and SAP Leonardo.</p>
6	Information Technology - Java Web Application	1 post (UR)	<p>Essential: (a) Engineering Degree in Computer Science/ Information Technology with 60% of marks from a recognized University.</p> <p>(b) Masters Degree in Computer Science/Computer Application/Information Technology with 60% of marks from a recognized University.</p> <p>Desirable: Certification in Java, Knowledge in Google Flutter, React Native</p>	<p>Essential: Minimum of two years post qualification experience/ training in Shipyard/ Port/ Engineering Company /Government/ Public Sector Undertakings/ Private Sector Companies/Banks/ Autonomous Bodies in one or more of the following areas: a) J2EE Web Programming b) MVC Frameworks c) SOAP REST WEB Services d) ERP & SAP System</p> <p>Desirable: Adequate knowledge of Workflow, FIORI, UI5, S4/HANA and SAP Leonardo.</p>
	Total	18 posts (7 UR, 3 OBC, 3 EWS ,3 SC, 2 ST)		

**Backlog vacancies*

II. Period of Contract and Place of Posting:

- a) All posts above are temporary in nature and **for a maximum period of three years** subject to project requirements and performance.
- b) Depending upon specific project requirements, the Project Officers may be posted in any of the divisions/departments in CSL or at any of its project sites like Mumbai, Kolkata, International Ship Repair Facility (ISRF) Kochi, Andaman etc.

III. Remuneration:

Name of Post	Contract Period	Consolidated Pay (per month)	Compensation for Extra Hours of Work (per month)
Project Officers on contract basis	First year	₹37,000/-	₹3000/-
	Second year	₹38,000/-	
	Third year	₹40,000/-	

IV. Age:

- a) **Age shall not exceed 30 years as on 28 Feb 2020.** The upper age limit is relaxable by 3 years for OBC (Non Creamy Layer) candidates and 5 years for SC/ST candidates in posts reserved for them. The upper age is relaxable by 10 years for Persons with Benchmark Disabilities (PwBD).
- b) Age relaxation for Ex-servicemen shall be as per Government of India guidelines, calculated by deducting the period of military service from the actual age and adding three years thereto, subject to a maximum age of 45 years.

V. Method of Selection:

- a) The method of selection shall be through Personal Interview to be held at Cochin Shipyard Limited, Kochi.
- b) Depending upon number of online applications received for all the posts, Shipyard reserves the right to stipulate a minimum mark in the qualifying examination to reduce the number of candidates to be called for interview, in the ratio of 1:6 based on merit/reservation of posts.
- c) The weightages are assigned to the following parameters for the final selection:

Particulars	Project Officer
B.Tech Degree	50% weightage
Work Experience	30% weightage
Personal Interview	20% weightage
Total	100 Marks

- d) However, CSL reserves the right to fix minimum marks for pass in the final selection at its sole discretion.

VI. Conditions:

a) Reservation

- i) Government of India Directives on reservation applicable for Scheduled caste (SC)/ Scheduled Tribe (ST)/ Other Backward Class (OBC)/ OBC (Minority)/ Economically Weaker Sections (EWS) /Persons with Benchmark Disabilities (PwBD)/ Ex-servicemen (ESM) candidates shall apply subject to meeting the eligibility requirements.
- ii) In the case of Persons with Benchmark Disabilities, the degree of disability should be a minimum of 40%. The applicant should submit a valid Certificate of disability to this effect in the prescribed format issued by Competent Authority as per the Rights of Persons with Disabilities Rules, 2017.
- iii) Applicants belonging to SC or ST or OBC (Non Creamy Layer), should produce a valid recent community certificate in the prescribed format issued by the Revenue Authority not below the rank of the Tahsildar, failing which their candidature shall not be considered against respective categories.
- iv) Candidates belonging to EWS category should produce a valid Income and Asset Certificate issued by any of the following authorities in the prescribed format. This certificate shall only be accepted as proof of candidate's claim as belonging to EWS, failing which their candidature shall not be considered against reservation under EWS category:
- District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
 - Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate
 - Revenue Officer not below the rank of Tahsildar and
 - Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

b) Qualification

- i) The minimum qualification stipulated for all the posts must be from a University/ Examination Board recognized by AICTE/ appropriate statutory authority in India/State/Central Government.
- ii) Those applicants having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the Competent Authority and without such certificate, their candidature shall not be considered.

iii) Some Universities/Institutes/ Examination Boards do not award Class or Percentage of marks and allot Aggregate Grade Points (e.g. CGPA/OGPA/CPI, etc.). In case University/Institute / Examination Board defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the same shall be accepted. However, where the University/ Institute/ Examination does not define criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the Aggregate Grade Points may be multiplied by 10 to get the required percentage of marks.

c) Experience

i) **Experience acquired after the date of passing of the qualification stipulated as per item I above shall only be considered. Period of post qualification experience shall be reckoned as on 28 Feb 2020.**

ii) The period of Apprenticeship Training in the relevant discipline under the Apprentices Act 1961, shall be treated as experience. Any training with remuneration shall also be treated as experience.

iii) **Experience Certificates obtained from Companies registered under the Companies Act 1956 or Foreign Companies shall only be considered for short listing to attend selection process.**

iv) Applicants who are presently working in any company (Private / Public Sector / Govt), in the absence of experience certificate, should submit copy of **Appointment / Offer letter issued by the company, latest Pay Slip / copy of last Pay drawn** as proof of experience. **For past employment, experience certificate indicating the date of joining as well as relieving should be submitted. During the certificate verification process, the candidates should produce all certificates in original to establish the experience claimed in their online application, failing which their candidature shall be cancelled and they shall not be considered for further selection.**

v) Applicants who are Ex-servicemen should submit Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces. Those ex-servicemen having Degree endorsed in their Discharge Certificate/ Book should have working experience in the relevant discipline in the Armed Forces. Ex-servicemen claiming equivalency of Degree should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt of India), should produce certificates indicating qualification and work experience in the relevant discipline in the Armed Forces, as proof of experience during certificate verification process. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.

vi) Work experience obtained from contractors (Proprietary Firms and Partnership Firms) engaged by registered companies may be considered

based on the endorsement of the Principal Employer on the certificates issued by the contractor. Such applicants are required to submit their experience certificates along with further proof such as ESI/EPF statements. Certificates of training issued by the contractors without the endorsement of the Principal Employer shall not be considered.

vii) **Those who are in the final year of contract on rolls of CSL as on date of this vacancy notification are also eligible to apply, subject to meeting all other notified requirements. Those who are in the first year and second year of contract are not eligible to apply.**

d) **Application fee**

- i) **Application fee of ₹200/- (Non - refundable, plus bank charges extra) should be remitted using the Online payment options (Debit card/Credit card/Internet Banking) which can be accessed through our Online application facility from 13 Feb 2020 to 28 Feb 2020 . No other mode of payment shall be accepted.**
- ii) **Applicants belonging to Scheduled Caste (SC)/ Scheduled Tribe (ST)/ Persons with Benchmark Disability (PwBD) need not pay application fee. They are exempted from payment of application fee.**
- iii) **All applicants for whom the fee is applicable, i.e. except those belonging to SC/ST/PwBD, should pay the application fee as stipulated in clause d(i) above. It is important to note that their candidature shall be considered only on receipt of application fee.**

e) **How to apply**

- i) **Applicants should go through the User Manual and FAQ published in the link www.cochinshipyard.com (Careers page) before filling the online application. The application consists of two phases –One time Registration and submission of application against the post applicable. Applicants should not submit more than one application. Application once submitted shall be final.**
- ii) **Applicants meeting the notified requirements may do the **One time Registration in the SAP Online portal and submit their application.** The facility to submit their application can be accessed through our website www.cochinshipyard.com (Careers page) from 13 Feb 2020 to 28 Feb 2020. Application submitted direct or by any other mode shall not be accepted.**
- iii) **Before filling up the online application, all certificates towards proof of age, educational qualification, experience, caste, disability etc and a recent passport size colour photograph shall be kept ready in the system for uploading to the SAP online application portal.**

- iv) Applicants should ensure that all certificates towards proof of age, educational qualification, experience, caste, disability etc and a recent passport size colour photograph are uploaded in the SAP online application portal , failing which their candidature shall not be considered and shall be rejected.
- v) Applicants should ensure that all the entries have been correctly filled in and application submitted successfully. Filling of garbage/ junk details in any of the fields can lead to rejection of your application.
- vi) Application must be complete in all respects as per this Advertisement Notification. **Please note that incomplete applications shall not be considered.**
- vii) **After applying through online, applicants should retain a soft copy/ printout of the online application containing the unique registration number generated by the system for their reference. It is important to note that, the unique registration number shall be obtained only upon successful submission of online application.** The Registration Number on the online application should be quoted for any correspondence with CSL.
- viii) **Applicants need not send the online application print out/ certificates/ application fee in the form of DD/Challan/Cheque by post to Cochin Shipyard Ltd.**
- ix) For applying through the SAP online application facility, the website shall remain functional from **13 Feb 2020 to 28 Feb 2020**. The last date for submission of applications through online is **28 Feb 2020**. In order to avoid heavy traffic in website log in to CSL website and submit applications well in advance before the last date. ***Those who apply on the last date of application may not get any troubleshooting assistance/ technical support in SAP application portal after 1700hrs on the last date.***

f) General

- i) Depending upon number of online applications received for the posts, Shipyard reserves the right to stipulate a higher cut off mark than the minimum eligibility marks stipulated in the qualifying examination for the posts and accordingly short-list candidates for consideration for selection.
- ii) The selection to the posts notified shall be based on the experience/competency conforming to the job requirements specified in this notification.
- iii) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the posts before submitting the applications.**

- iv) Definition of Ex-serviceman:- Ex-serviceman is a person
- (a) who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
 - (i) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
 - (ii) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iii) who has been released from such service as a result of reduction in establishment;
 - (b) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; Or
 - (c) personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; Or
 - (d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14th April, 1987; Or
 - (e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; Or
 - (f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.
- v) Shipyard reserves the right to call for any additional documentary evidence from candidates in support of educational qualification / experience / other notified eligibility requirements as indicated in their online application, and information / replies to such queries should be only through the e-mail career@cochinshipyard.com. However, Cochin Shipyard shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- vi) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/appointment is liable to be cancelled/ rejected.
- vii) **Applicants shortlisted for the certificate verification prior to interview should bring the print out of online application form (possessing unique registration number) duly signed, original certificates** towards proof of age, qualification, experience, caste, disability (if any) etc and **self-**

attested copies of all these certificates, for verification prior to the interview and **their candidature shall be considered on the strength of the original certificates.** **In case of failure to produce the original certificates, the candidature shall be rejected.**

- viii) **Applicants who fail to produce the original certificates and mark sheets during the certificate verification process shall not be allowed to attend the interview.**
- ix) **Call letters shall not be sent to short-listed candidates by post.** They shall be informed to download call letter by e-mail/SMS/through CSL website www.cochinshipyard.com. Schedule of the selection shall be intimated to the short-listed applicants through SMS/Email/CSL website (Careers page).
- x) No TA/DA shall be paid to the candidates for attending the selection.
- xi) Mere submission of online application and Issue of call letter for the Personal Interview shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- xii) The vacancies are purely on contract basis for a specific period and Shipyard is not liable to offer appointment during or after the completion of contract period of the selected candidates.
- xiii) Candidates should be of sound health and satisfy the medical fitness standards as fixed by the company. The candidates short-listed for appointment should undergo a medical examination in the hospitals as prescribed by Shipyard and medical fitness further subject to certification by the Chief Medical Officer of CSL.
- xiv) No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
- xv) Wait lists shall be maintained for all posts and shall be operated only in the event of occurrence of a vacancy caused by non-joining of a candidate from the rank list within the date of joining as stipulated in the offer of appointment issued to the candidate, OR, where a candidate joins the post and in the event of separation of a person on account of death or resignation from the post during the period of one year from the date of joining in CSL. The validity period of the wait list shall be upto one year from date of publication of results or date of joining as stipulated in the offer of appointment issued to the candidates, whichever is earlier, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy and the actual number of posts filled up against this notification shall under no circumstances exceed the number of vacancies indicated in this notification.

- xvi) Notwithstanding the above or any other conditions, CSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancies shall be subject to the suitability of candidates in the rank list, availability of projects and job requirements. CSL reserves the right to restrict/ alter/cancel/modify the recruitment process, if need so arises without notice or assigning any reason thereof.
- xvii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- xviii) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.
- xix) For any queries please contact us via e-mail career@cochinshipyard.com.

VII. Important Dates:

Commencement of Online Application : 13 February 2020
Last Date of Online Application : 28 February 2020

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED APPLY”**

Sd/-
CHIEF GENERAL MANAGER (HR & TRAINING)